SCREENING AND DISCUSSIONS: DOCUMENTATION

Screening

To be filled out by the adult who is the first to know about the hurtful behaviour.

SCREENING: IS THISBULLYING?

Hurtful behaviour was reported on ..... 20 .....

The person who has been contacted first was .....

The person who reported hurtful behaviourwas

- ☐ the pupil targeted by hurtful behaviour
- ☐ a peer of the targeted pupil, name .....
- ☐ pupil's Mom / Dad, name .....
- ☐ a teacher, name .....
- ☐ someone else, name .....

The pupil who was targeted: ..... Class: .....

What has happened? Provide concrete examples of behaviours that were perceived hurtful.

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How many times has hurtfulbehaviour occurred? .....

When was the last time it occurred? .....

For how long has the situation beengoing on? .....

Pupils who have taken part in the hurtfulbehaviour: .....

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On the basis of the information acquired this is

- ☐ a conflict or a fight between children
- ☐ a case of hurt feelings due to misunderstandings
- ☐ a single case of an aggressive or a hurtful act
- ☐ continuous bullying → to be directed to the KiVa team.

Also the cases which are not directed to the KiVa team require intervention! In these cases schools' established procedure takes place. For example, the class teacher tackles the situation discussing with the pupils involved, or the dispute is solved by mediation, or a sanction is given. In some cases, it will be necessary to be very assertive about the hurtful behaviour of the pupil.